

Controller or HR Director: Personnel And Regulatory Issues (PRI)

Keyword:	Human Resources, Controller, CFO	Credit Hours:	Business Law - 8
Field of Study:	Personnel/HR		
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Level:	Intermediate		
Prerequisites:	None		

Description: Modern financial managers know that their people management skills are as important as their finance and technology skills. In many companies, the controller is also responsible for the human resources function. It is a challenging job that requires the CPA to learn an entirely new set of skills. Today's regulatory environment contains many traps for today's controllers, and this course provides the practical guidance and resources. It contains up-to-date practical discussions of EEO, ADA, sexual harassment and other regulatory issues. Participants also gain vital firsthand experience in employee recruitment, interviewing and training.

Designed for: Management CPA with department or HR responsibility. CPA who provides top management consulting or external controllership services.

Objectives:

1. Reduce EEO and personnel claims and litigation
2. Develop an effective HR system
3. Use modern tools to handle HR responsibilities
4. Recruit more effectively

Topics:

5. HR alphabet soup: ADA, USERRA, EEOC, FMLA, and others
6. Exempt status--who is and isn't in today's rules
7. Hiring, firing, disciplining employees without risking lawsuits
8. How to develop an effective legal position description

9. Developing employee handbooks
10. How to check references, credit and criminal records
11. New developments